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17

# TRAINING SCHEDULE

COURSE START	COURSE END	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MRN	EDW	
<b>1/2/2017</b>	<b>1/5/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
1/9/2017	1/12/2017	40	Asbestos Worker		X	X		
1/9/2017	1/12/2017	40	Blueprint Reading & Specifications	X	X			
1/9/2017	1/12/2017	40	Hazardous Waste Operations	X			X	
1/9/2017	1/12/2017	40	OSHA 30 Hour w/ FA/CPR/AED	X		X		
1/16/2017	1/19/2017	40	Asbestos Worker	X				
1/16/2017	1/19/2017	40	Blueprint Reading & Specifications			X	X	
1/16/2017	1/19/2017	40	Concrete - Year 1				X	
1/16/2017	1/19/2017	40	Construction Math		X	X		
1/16/2017	1/19/2017	40	Global Positioning Systems	X				
<b>1/18/2017</b>	<b>1/18/2017</b>	<b>8</b>	<b>Hazardous Waste Worker Refresher Course</b>	X		X		
<b>1/19/2017</b>	<b>1/19/2017</b>	<b>8</b>	<b>Lead Supervisor Refresher Course</b>		X			
<b>1/19/2017</b>	<b>1/19/2017</b>	<b>8</b>	<b>Lead Worker Refresher Course</b>	X		X		
1/23/2017	1/26/2017	40	Asbestos Worker			X	X	
1/23/2017	1/26/2017	40	Blueprint Reading & Specifications	X			X	
1/23/2017	1/26/2017	40	Bridge Construction, Renovation & Demolition			X		
1/23/2017	1/26/2017	40	Concrete - Year 2	X				
1/23/2017	1/26/2017	40	Construction Math				X	
1/23/2017	1/26/2017	24	Mine Safety (MSHA)		X			
1/30/2017	2/2/2017	40	Asbestos Worker	X		X		
1/30/2017	2/2/2017	40	Blueprint Reading & Specifications		X			
1/30/2017	2/2/2017	40	Concrete - Year 1		X	X	X	
1/30/2017	2/2/2017	40	Hazardous Waste Operations			X		
1/30/2017	2/2/2017	40	Hoisting & Rigging	X				
1/30/2017	2/2/2017	24	ICRA (Infection Control Risk Assessment)		X			
2/6/2017	2/9/2017	40	Bridge Construction, Renovation & Demolition			X		
2/6/2017	2/9/2017	40	Concrete - Year 2	X				
2/6/2017	2/9/2017	40	Construction Math	X		X		
2/6/2017	2/9/2017	40	Decorative Concrete		X			
2/6/2017	2/9/2017	40	Global Positioning Systems		X			
2/6/2017	2/9/2017	40	Hazardous Waste Operations				X	
2/6/2017	2/9/2017	40	Hoisting & Rigging	X				
2/6/2017	2/9/2017	40	Mason Tending		X			
2/6/2017	2/9/2017	40	Welding				X	
<b>2/8/2017</b>	<b>2/8/2017</b>	<b>8</b>	<b>Asbestos Worker Refresher Course</b>	X		X		
<b>2/9/2017</b>	<b>2/9/2017</b>	<b>8</b>	<b>Asbestos Supervisor Refresher Course</b>	X		X		
2/13/2017	2/16/2017	40	Concrete - Year 1	X				
2/13/2017	2/16/2017	40	Concrete - Year 2		X		X	
2/13/2017	2/16/2017	40	Global Positioning Systems				X	
2/13/2017	2/16/2017	40	Hazardous Waste Operations		X	X		
2/13/2017	2/16/2017	40	Mason Tending		X	X		
2/13/2017	2/16/2017	40	<b>New Apprentice - Craft Orientation</b>	X				

COURSE START	COURSE END	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MRN	EDW
<b>2/20/2017</b>	<b>2/20/2017</b>	<b>8</b>	<b>Asbestos Worker Refresher Course</b>		X		X
2/20/2017	2/23/2017	40	Bridge Construction, Renovation & Demolition			X	
2/20/2017	2/23/2017	40	Concrete - Year 1			X	
2/20/2017	2/23/2017	40	Construction Math	X			
2/20/2017	2/23/2017	40	Global Positioning Systems	X			
2/20/2017	2/23/2017	40	Hoisting & Rigging		X		
<b>2/21/2017</b>	<b>2/21/2017</b>	<b>8</b>	<b>Asbestos Supervisor Refresher Course</b>		X		X
<b>2/22/2017</b>	<b>2/22/2017</b>	<b>8</b>	<b>Hazardous Waste Worker Refresher Course</b>		X		X
<b>2/23/2017</b>	<b>2/23/2017</b>	<b>8</b>	<b>Lead Worker Refresher Course</b>		X		X
2/27/2017	3/2/2017	40	Asbestos Worker		X		X
2/27/2017	3/2/2017	40	Concrete - Year 2			X	
2/27/2017	3/2/2017	40	Construction Math			X	
2/27/2017	3/2/2017	40	Hazardous Waste Operations	X			
2/27/2017	3/2/2017	40	Hoisting & Rigging		X		
2/27/2017	3/2/2017	24	ICRA (Infection Control Risk Assessment)			X	
2/27/2017	3/2/2017	40	Mason Tending		X		
3/6/2017	3/9/2017	40	Asbestos Worker		X		X
3/6/2017	3/9/2017	40	Blueprint Reading & Specifications				X
3/6/2017	3/9/2017	40	Bridge Construction, Renovation & Demolition			X	
3/6/2017	3/9/2017	40	Concrete - Year 1		X		
3/6/2017	3/9/2017	40	Global Positioning Systems	X			
3/6/2017	3/9/2017	40	Hoisting & Rigging			X	
3/6/2017	3/9/2017	40	Mason Tending		X		
<b>3/13/2017</b>	<b>3/13/2017</b>	<b>8</b>	<b>Asbestos Worker Refresher Course</b>		X		X
3/13/2017	3/16/2017	40	Concrete - Year 2	X			
3/13/2017	3/16/2017	40	Construction Math		X		
3/13/2017	3/16/2017	40	Global Positioning Systems			X	
3/13/2017	3/16/2017	40	Hazardous Waste Operations			X	
3/13/2017	3/16/2017	40	Hoisting & Rigging			X	
3/13/2017	3/16/2017	40	Mason Tending	X			
<b>3/14/2017</b>	<b>3/14/2017</b>	<b>8</b>	<b>Asbestos Supervisor Refresher Course</b>		X		X
<b>3/15/2017</b>	<b>3/15/2017</b>	<b>8</b>	<b>Hazardous Waste Worker Refresher Course</b>		X		X
<b>3/16/2017</b>	<b>3/16/2017</b>	<b>8</b>	<b>Lead Worker Refresher Course</b>		X		X
3/20/2017	3/23/2017	40	Blueprint Reading & Specifications		X		
3/20/2017	3/23/2017	40	Global Positioning Systems			X	
3/20/2017	3/23/2017	40	Hoisting & Rigging	X			
3/20/2017	3/23/2017	40	Mason Tending	X			X
3/20/2017	3/23/2017	40	<b>New Apprentice - Craft Orientation</b>	X		X	
3/20/2017	3/23/2017	40	OSHA 30 Hour w/ FA/CPR/AED		X		
3/27/2017	3/30/2017	40	Asbestos Worker	X			
3/27/2017	3/30/2017	40	Blueprint Reading & Specifications			X	
3/27/2017	3/30/2017	40	Concrete - Year 2		X		X
3/27/2017	3/30/2017	40	Global Positioning Systems			X	
3/27/2017	3/30/2017	40	Hazardous Waste Operations				X
3/27/2017	3/30/2017	40	Hoisting & Rigging	X			
3/27/2017	3/30/2017	40	Mason Tending			X	

COURSE START	COURSE END	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MRN	EDW	
4/3/2017	4/6/2017	40	Decorative Concrete		X			
4/3/2017	4/6/2017	40	Global Positioning Systems		X			
4/3/2017	4/6/2017	40	Grade Checking	X			X	
4/3/2017	4/6/2017	40	Principles of Pipelaying	X		X		
<b>4/10/2017</b>	<b>4/13/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
4/17/2017	4/20/2017	40	Concrete - Year 1		X			
4/17/2017	4/20/2017	40	Grade Checking	X	X	X		
4/17/2017	4/20/2017	40	Landscaping	X		X	X	
4/17/2017	4/20/2017	40	Principles of Pipelaying	X		X	X	
4/24/2017	4/27/2017	40	Asphalt Worker	X		X		
4/24/2017	4/27/2017	40	Concrete - Year 2			X		
4/24/2017	4/27/2017	40	Construction Math		X			
4/24/2017	4/27/2017	40	Landscaping		X	X		
4/24/2017	4/27/2017	40	Principles of Pipelaying	X			X	
5/1/2017	5/4/2017	40	Asphalt Worker	X		X		
5/1/2017	5/4/2017	40	Bridge Construction, Renovation & Demolition	X				
5/1/2017	5/4/2017	40	Concrete - Year 2		X			
5/1/2017	5/4/2017	40	Grade Checking		X	X		
5/1/2017	5/4/2017	40	Landscaping				X	
5/1/2017	5/4/2017	40	Principles of Pipelaying	X				
5/8/2017	5/11/2017	40	Asphalt Worker	X				
5/8/2017	5/11/2017	40	Concrete - Year 1				X	
5/8/2017	5/11/2017	40	Grade Checking	X		X		
5/8/2017	5/11/2017	40	Mason Tending			X	X	
5/8/2017	5/11/2017	40	Principles of Pipelaying		X			
5/15/2017	5/18/2017	40	Asphalt Worker			X		
5/15/2017	5/18/2017	40	Bridge Construction, Renovation & Demolition	X				
5/15/2017	5/18/2017	40	Construction Math				X	
5/15/2017	5/18/2017	40	Global Positioning Systems			X		
5/15/2017	5/18/2017	40	Grade Checking				X	
5/15/2017	5/18/2017	40	Landscaping		X			
5/15/2017	5/18/2017	40	Mason Tending	X				
5/15/2017	5/18/2017	40	Principles of Pipelaying			X		
5/22/2017	5/25/2017	40	Asphalt Worker	X		X		
5/22/2017	5/25/2017	40	Bridge Construction, Renovation & Demolition	X				
5/22/2017	5/25/2017	40	Concrete - Year 2				X	
5/22/2017	5/25/2017	40	Grade Checking			X		
5/22/2017	5/25/2017	40	Hazardous Waste Operations			X		
5/22/2017	5/25/2017	40	Landscaping		X			
5/22/2017	5/25/2017	40	<b>New Apprentice - Craft Orientation</b>		X		X	
<b>5/29/2017</b>	<b>6/1/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
<b>6/5/2017</b>	<b>6/8/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
6/12/2017	6/15/2017	40	Asphalt Worker	X		X		
6/12/2017	6/15/2017	40	Bridge Construction, Renovation & Demolition	X				
6/12/2017	6/15/2017	40	Global Positioning Systems			X		
6/12/2017	6/15/2017	40	Grade Checking		X			

COURSE START	COURSE END	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MRN	EDW	
6/12/2017	6/15/2017	40	Landscaping		X			
6/12/2017	6/15/2017	40	Mason Tending				X	
6/12/2017	6/15/2017	40	<b>New Apprentice - Craft Orientation</b>			X		
6/19/2017	6/22/2017	40	Bridge Construction, Renovation & Demolition	X				
6/19/2017	6/22/2017	40	Grade Checking			X		
6/19/2017	6/22/2017	40	Hazardous Waste Operations		X			
<b>6/19/2017</b>	<b>6/22/2017</b>	<b>4</b>	<b>Highway Workzone Flagger Certification (2 per day)</b>	X	X	X	X	
6/19/2017	6/22/2017	40	Landscaping	X		X		
6/19/2017	6/22/2017	40	Principles of Pipelaying				X	
6/26/2017	6/29/2017	40	Asbestos Worker				X	
6/26/2017	6/29/2017	40	Asphalt Worker	X				
6/26/2017	6/29/2017	40	Blueprint Reading & Specifications			X		
6/26/2017	6/29/2017	40	Bridge Construction, Renovation & Demolition	X				
6/26/2017	6/29/2017	40	Concrete - Year 2		X			
6/26/2017	6/29/2017	40	Landscaping			X		
6/26/2017	6/29/2017	40	OSHA 30 Hour w/ FA/CPR/AED				X	
6/26/2017	6/29/2017	40	Principles of Pipelaying			X		
<b>7/3/2017</b>	<b>7/6/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
7/10/2017	7/13/2017	40	Asphalt Worker	X				
7/10/2017	7/13/2017	40	Bridge Construction, Renovation & Demolition			X		
7/10/2017	7/13/2017	40	Concrete - Year 1	X		X		
7/10/2017	7/13/2017	40	Global Positioning Systems			X		
7/10/2017	7/13/2017	40	Hoisting & Rigging		X			
7/10/2017	7/13/2017	40	Mason Tending				X	
7/17/2017	7/20/2017	40	Asphalt Worker	X		X		
7/17/2017	7/20/2017	40	Concrete - Year 1		X		X	
7/17/2017	7/20/2017	40	Construction Math	X		X		
7/17/2017	7/20/2017	40	Grade Checking			X		
7/17/2017	7/20/2017	40	Hoisting & Rigging		X			
7/17/2017	7/20/2017	40	Landscaping	X				
7/17/2017	7/20/2017	40	<b>New Apprentice - Craft Orientation</b>				X	
7/17/2017	7/20/2017	40	Principles of Pipelaying		X			
7/24/2017	7/27/2017	40	Asphalt Worker	X		X		
7/24/2017	7/27/2017	40	Blueprint Reading & Specifications		X			
7/24/2017	7/27/2017	40	Concrete - Year 2				X	
7/24/2017	7/27/2017	40	Construction Math		X		X	
7/24/2017	7/27/2017	40	Global Positioning Systems			X		
7/24/2017	7/27/2017	40	Hazardous Waste Operations	X				
7/24/2017	7/27/2017	40	<b>New Apprentice - Craft Orientation</b>		X			
7/24/2017	7/27/2017	40	Principles of Pipelaying			X		
7/31/2017	8/3/2017	40	Blueprint Reading & Specifications			X		
7/31/2017	8/3/2017	40	Concrete - Year 1	X				
7/31/2017	8/3/2017	40	Concrete - Year 2			X		
7/31/2017	8/3/2017	40	Global Positioning Systems	X				
7/31/2017	8/3/2017	40	Hoisting & Rigging				X	
7/31/2017	8/3/2017	40	Mason Tending		X			

COURSE START	COURSE END	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MRN	EDW	
8/7/2017	8/10/2017	40	Asphalt Worker	X				
8/7/2017	8/10/2017	40	Blueprint Reading & Specifications				X	
8/7/2017	8/10/2017	40	Concrete - Year 1		X			
8/7/2017	8/10/2017	40	Global Positioning Systems	X				
8/7/2017	8/10/2017	40	Hoisting & Rigging				X	
8/7/2017	8/10/2017	40	Landscaping			X		
8/7/2017	8/10/2017	40	Mason Tending		X	X		
8/14/2017	8/17/2017	40	Bridge Construction, Renovation & Demolition			X		
8/14/2017	8/17/2017	40	Concrete - Year 1	X				
8/14/2017	8/17/2017	40	Construction Math		X			
8/14/2017	8/17/2017	40	Global Positioning Systems			X		
8/14/2017	8/17/2017	40	Hoisting & Rigging				X	
8/14/2017	8/17/2017	40	Principles of Pipelaying				X	
8/21/2017	8/24/2017	40	Asphalt Worker	X		X		
8/21/2017	8/24/2017	40	Global Positioning Systems			X		
8/21/2017	8/24/2017	40	Grade Checking				X	
8/21/2017	8/24/2017	40	<b>New Apprentice - Craft Orientation</b>		X			
8/28/2017	8/31/2017	40	Asphalt Worker	X		X		
8/28/2017	8/31/2017	40	Concrete - Year 1		X			
8/28/2017	8/31/2017	40	Construction Math				X	
8/28/2017	8/31/2017	40	Global Positioning Systems			X		
<b>9/4/2017</b>	<b>9/7/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
9/11/2017	9/14/2017	40	Asphalt Worker	X		X		
9/11/2017	9/14/2017	40	Concrete - Year 2	X				
9/11/2017	9/14/2017	40	Construction Math		X			
9/11/2017	9/14/2017	40	Global Positioning Systems		X			
9/11/2017	9/14/2017	40	Hazardous Waste Operations			X		
9/11/2017	9/14/2017	40	Welding				X	
<b>9/18/2017</b>	<b>9/18/2017</b>	<b>8</b>	<b>Asbestos Worker Refresher Course</b>	X	X	X	X	
9/18/2017	9/21/2017	40	Asphalt Worker	X		X		
9/18/2017	9/21/2017	40	Construction Math	X				
9/18/2017	9/21/2017	40	Landscaping		X		X	
<b>9/19/2017</b>	<b>9/19/2017</b>	<b>8</b>	<b>Asbestos Supervisor Refresher Course</b>	X	X	X	X	
<b>9/20/2017</b>	<b>9/20/2017</b>	<b>8</b>	<b>Hazardous Waste Worker Refresher Course</b>	X	X	X	X	
9/25/2017	9/28/2017	40	Global Positioning Systems				X	
9/25/2017	9/28/2017	40	Landscaping	X		X		
9/25/2017	9/28/2017	40	Mason Tending	X				
9/25/2017	9/28/2017	24	Mine Safety (MSHA)		X			
9/25/2017	9/28/2017	40	<b>New Apprentice - Craft Orientation</b>			X		
9/25/2017	9/28/2017	40	Principles of Pipelaying		X			
10/2/2017	10/5/2017	40	Bridge Construction, Renovation & Demolition	X				
10/2/2017	10/5/2017	40	Concrete - Year 1		X			
10/2/2017	10/5/2017	40	Global Positioning Systems			X		
10/2/2017	10/5/2017	40	Hazardous Waste Operations			X		
10/2/2017	10/5/2017	40	Hoisting & Rigging			X		
10/2/2017	10/5/2017	40	Landscaping	X				

COURSE START	COURSE END	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MRN	EDW	
10/2/2017	10/5/2017	40	Mason Tending				X	
10/2/2017	10/5/2017	40	<b>New Apprentice - Craft Orientation</b>	X				
10/9/2017	10/12/2017	40	Asphalt Worker	X				
10/9/2017	10/12/2017	40	Concrete - Year 1	X				
10/9/2017	10/12/2017	40	Construction Math				X	
10/9/2017	10/12/2017	40	Global Positioning Systems		X			
10/9/2017	10/12/2017	40	Hoisting & Rigging			X		
10/9/2017	10/12/2017	40	Landscaping			X		
10/9/2017	10/12/2017	40	Mason Tending				X	
10/16/2017	10/19/2017	40	Concrete - Year 1		X		X	
10/16/2017	10/19/2017	40	Concrete - Year 2			X		
10/16/2017	10/19/2017	40	Global Positioning Systems			X		
10/16/2017	10/19/2017	40	Grade Checking		X			
<b>10/23/2017</b>	<b>10/23/2017</b>	<b>8</b>	<b>Asbestos Worker Refresher Course</b>	X	X	X	X	
10/23/2017	10/26/2017	40	Blueprint Reading & Specifications		X			
10/23/2017	10/26/2017	40	Construction Math	X				
10/23/2017	10/26/2017	40	Grade Checking			X		
10/23/2017	10/26/2017	40	<b>New Apprentice - Craft Orientation</b>				X	
<b>10/24/2017</b>	<b>10/24/2017</b>	<b>8</b>	<b>Asbestos Supervisor Refresher Course</b>	X	X	X	X	
<b>10/25/2017</b>	<b>10/25/2017</b>	<b>8</b>	<b>Hazardous Waste Worker Refresher Course</b>	X	X	X	X	
10/30/2017	11/2/2017	40	Bridge Construction, Renovation & Demolition			X		
10/30/2017	11/2/2017	40	Construction Math			X		
10/30/2017	11/2/2017	40	Global Positioning Systems	X				
10/30/2017	11/2/2017	40	Mason Tending		X			
10/30/2017	11/2/2017	24	Mine Safety (MSHA)				X	
10/30/2017	11/2/2017	40	Welding				X	
<b>11/6/2017</b>	<b>11/9/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
11/13/2017	11/16/2017	40	Asbestos Worker	X		X		
11/13/2017	11/16/2017	40	Construction Math				X	
11/13/2017	11/16/2017	40	OSHA 30 Hour w/ FA/CPR/AED		X			
<b>11/20/2017</b>	<b>11/23/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
11/27/2017	11/30/2017	40	Asbestos Worker		X		X	
11/27/2017	11/30/2017	40	Concrete - Year 1			X		
11/27/2017	11/30/2017	40	Global Positioning Systems				X	
11/27/2017	11/30/2017	40	Hazardous Waste Operations	X				
12/4/2017	12/7/2017	40	Construction Math	X				
12/4/2017	12/7/2017	40	Global Positioning Systems				X	
<b>12/4/2017</b>	<b>12/7/2017</b>	<b>4</b>	<b>Highway Workzone Flagger Certification (2 per day)</b>	X	X	X	X	
<b>12/11/2017</b>	<b>12/11/2017</b>	<b>8</b>	<b>Asbestos Worker Refresher Course</b>	X	X	X	X	
<b>12/12/2017</b>	<b>12/12/2017</b>	<b>8</b>	<b>Asbestos Supervisor Refresher Course</b>	X	X	X	X	
<b>12/13/2017</b>	<b>12/13/2017</b>	<b>8</b>	<b>Hazardous Waste Worker Refresher Course</b>	X	X	X	X	
<b>12/18/2017</b>	<b>12/21/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						
<b>12/25/2017</b>	<b>12/28/2017</b>	<b>NO CLASSES AT ANY ILCJATP FACILITY</b>						

# 2017 Apprentice Curriculum Revision

The Board of Trustees has approved the following change to the Apprenticeship Required Curriculum Schedule. The new schedule will provide five (5) separate weeks of training each year of the three (3) year Apprentice Program.

Apprentices will be advised of this change when receiving their 2017 Apprentice Schedule of Required Classes. **All current apprentices will receive credit for all prior courses taken.**

## CURRENT CURRICULUM

### YEAR 1

Craft Orientation	40	Hours
Practices & Procedures of Mason Tending	40	Hours
Asphalt Technology & Construction	40	Hours
Concrete Specialist 1	80	Hours

**TOTAL YEAR 1 200 HOURS**

### YEAR 2

Asbestos Abatement	40	Hours
Principles of Pipelaying	40	Hours
Blueprint Reading	40	Hours
Concrete Specialist 2	80	Hours

**TOTAL YEAR 2 200 HOURS**

### YEAR 3

Grade Checking	40	Hours
Labs/AGC Hazardous Waste Worker Course	80	Hours
Bridge Construction, Renovation, & Demolition	40	Hours
Landscaping	40	Hours

**TOTAL YEAR 3 200 HOURS**

**TOTAL PROGRAM HOURS 600 HOURS**

## NEW - EFFECTIVE JANUARY 1, 2017

### YEAR 1

Craft Orientation	40	Hours
Asphalt Technology & Construction	40	Hours
Concrete Specialist I	40	Hours
Construction Math	40	Hours
Mason Tending	40	Hours

**TOTAL YEAR 1 200 HOURS**

### YEAR 2

Asbestos Worker	40	Hours
Blueprint Reading	40	Hours
Concrete Specialist 2	40	Hours
Hoisting & Rigging	40	Hours
Pipelaying	40	Hours

**TOTAL YEAR 2 200 HOURS**

### YEAR 3

Bridge Construction, Renovation, & Demolition	40	Hours
Global Positioning Systems	40	Hours
Grade Checking	40	Hours
Hazardous Waste	40	Hours
Landscaping	40	Hours

**TOTAL YEAR 3 200 HOURS**

**TOTAL PROGRAM HOURS 600 HOURS**

## Apprenticeship Hours

Apprenticeship Hours are DUE in the Apprenticeship Office by the 15<sup>th</sup> of the month. Hours are accepted as follows:



**VIA EMAIL TO:** [apprenticehours@illaborers.org](mailto:apprenticehours@illaborers.org)

Make sure document is completed and legible.

**If forwarded via email – IT WILL NOT BE NECESSARY TO SEND ORIGINAL**

**Via USPS MAIL** to the ILCJATP Office:



**ILCJATP**  
1730 750 N Ave  
Mt. Sterling, IL 62353



**While in training at any ILCJATP Facility:**

**Must be turned into Office Secretary** (they will forward to Mt Sterling).

**Office Hours: 7am-4pm Monday thru Thursday 7a-11a on Friday**

**PLEASE BE REMINDED THAT THESE HOURS MUST BE SIGNED BY EMPLOYER REPRESENTATIVE OR BY YOUR LOCAL UNION BUSINESS MANGER. Apprentices, who submit "un-signed" work records, will have them returned.**

**CURRENT POLICY RULES WILL REMAIN IN EFFECT:**

- Apprentices **MUST** submit work hours report even if **NO HOURS** are worked during the month.
- If apprentice work record(s) are not received in ILCJATP Office by 15<sup>th</sup> of month, appropriate demerit will be recorded on apprentices' student record.
- **Apprentice who do not have current hours on file on Monday morning of required training, WILL NOT RECEIVE THE WEEKLY MILEAGE REIMBURSEMENT FOR THAT CLASS.**

# Trainee Mileage Policy – ALL STUDENTS

Effective September 1, 2014 the Board of Trustees of the Illinois Laborers' & Contractors Joint Apprenticeship & Training Program has implemented a Trainee Mileage Policy. The prior Trainee Stipend Policy has been discontinued.

Highlights of the Trainee Mileage Policy are as follows:

- Trainees who actually drive a vehicle to attend training courses shall be reimbursed mileage to and from the *Trainee's place of residence (on file at Training Fund Office)*, and the *Training Facility* where the course is being conducted.
- **No trainee mileage will be reimbursed to any trainee who does not physically drive to and from a Training Facility.**
- Reimbursable mileage **ONLY INCLUDES THE TRAVEL DISTANCE BETWEEN *Trainee's place of residence* and the *Training Facility*.** Subject to the limit listed below, a Trainee may be reimbursed mileage for multiple trips (commuter students), incurred for traveling between their residence and the Training Facility. **All other mileage is deemed a personal expense and is NOT reimbursable.**
- Reimbursable mileage rate shall be the applicable IRS reimbursement rate. The mileage reimbursement rate shall be set by the Board of Trustees and may be changed at their sole discretion.
- **The maximum reimbursement for mileage per Trainee / per class is \$150.00.**
- Mileage will only be reimbursed for a Trainee attending a three (3) or four (4) day training course which requires the Trainee to travel to a Training Facility.
- Lodging will continue to be offered to those students who travel a great distance; however those students will receive only one (1) round-trip mileage per week, subject to the mileage limit of \$150.00.

As is current policy, all apprentices are required to have current work hours on file in the Fund Office at the time of class. If apprentice has delinquent hours, they **WILL NOT RECEIVE TRAINEE MILEAGE ALLOWANCE.** There will be no retro-active payment.

## Facility Information & Room Reservations

ILCJATP FACILITY ADDRESSES		LODGING & MEALS	
For directions – please refer to GPS Coordinates Listed below each ILCJATP Facility		Lodging provided nightly Sunday through Wednesday No Meals Provided on Sunday	
Mt Sterling GPS Coordinates	1730 750N Avenue Mt Sterling, IL 62353 (217) 773-2741 39.948054 -90.579751	ON-SITE LODGING Room Reservation Required Check in Time: 3pm-8pm	Breakfast=All Students Lunch=All Students Dinner=All Students
Stanford GPS Coordinates	201 Grant Street Stanford, IL 61774 (309) 379-2450 40.4325756 -89.2208290	Hawthorne-Bloomington, IL 1 Lyon Court Room Reservation Required Check in Time: 3pm-8pm	Lunch=All Students Dinner=Overnight students ONLY
Marion GPS Coordinates	5105 Ed Smith Way Marion, IL 62959 (618) 993-1500 37.7441440 -89.0128861	Touch of Nature Center- Makanda, IL 1208 Touch of Nature Road Room Reservation Required Check in Time: 3pm-8pm	Lunch=All Students Dinner=Overnight students ONLY
Edwardsville GPS Coordinates	7277 Marine Road Edwardsville, IL 62025 (618) 692-7631 38.8072145 -89.9267598	Holiday Inn-Edwardsville,IL 1000 Plummer Drive Room Reservation Required Check in Time: 3pm-8pm	Lunch=All Students Dinner=Overnight students ONLY

ROOM RESERVATIONS FOR ALL FACILITIES MUST BE MADE THROUGH:

**MT STERLING FACILITY – (217) 773-2741**

**DEADLINE FOR RESERVATIONS: 12:00 NOON ON THURSDAY  
PRIOR TO CLASS BEGINNING  
NO RESERVATION = NO ROOM**

ROOM RESERVATIONS



# ENROLLMENT PROCEDURES & CLASS START TIMES

## Journeymen

- 1) Request a Training Application from your Local Union Business Manager or Company Officer, **(ONE IS ALSO INCLUDED IN THIS TRAINING SCHEDULE)** and indicate classes you are interested in attending and provide all information requested.
- 2) Sign and Date application and return to Local Union Business Manager or Company Official for Signature and Approval. **Applications will not be processed without proper approval.**
- 3) **Class size is limited and enrollment is on first-come, first-served basis.** Training Fund Corresponds through and with the Local Union or Contributing Contractor **ONLY, and not with ANY INDIVIDUAL.**

## Apprentices

- 1) Apprentices will all be issued a personal schedule listing their assigned courses for the training year.
- 2) Class sizes are limited, and not all classes are available at all ILCJATP Facilities.
- 3) **PLEASE REMEMBER: If apprentice is not working at any time during the year – they may contact Apprenticeship Department at that time, to check enrollment for additional classes (when available according to schedule).**
- 4) Apprentice must adhere to all approved JATC rules.

### Apprentice Class Re-Scheduling

## Apprentices MUST

**ONE RE-SCHEDULE**

- 1) Obtain and complete the Apprentice Class Re-Schedule Form (available at your local union hall, any ILCJATP training facility, or ILCJATP website)
- 2) Have this form approved and signed by their respective Local Business Manager
- 3) Forward to **MT STERLING APPRENTICESHIP DEPARTMENT** via mail or fax, **FIVE (5) DAYS PRIOR TO SCHEDULED CLASS.**
- 4) Verify with **MT STERLING APPRENTICESHIP DEPARTMENT** that class re-schedule form has been received and/or approved, to avoid demerit on apprentice student record.

**PLEASE READ**

**All Apprentices will receive only ONE (1) CLASS RE-SCHEDULE PER YEAR.** Any additional request(s) to re-schedule must be submitted and approved by the ILCJATP Executive Committee. As this is a timely process, you are encouraged to submit any additional request(s) as soon as possible, with detailed documentation regarding your needed reason for re-schedule. Disciplinary action will be strictly enforced and apprentice will be given a demerit for Missing Class, for all unexcused absences.

**REPORT TIME ALL SITES:**

**7:00 A.M. MONDAY MORNING**

Report to Office to Check in and Complete **MANDATORY ENROLLMENT PAPERWORK**

**CLASS TIMES:**

**CLASSES ARE FOUR (4) – 10-HOUR DAYS (MON-THUR) – UNLESS OTHERWISE NOTED**  
**7:00 A.M. - 5:30 P.M. – DAILY**  
**(All scheduled class times subject to change: inclement weather, emergency, etc.)**

**LATE FOR CLASS PENALTY:**

A \$10 Late fee will be assessed for a student who is tardy during the 1<sup>st</sup> 30 minutes of class. **IF A STUDENT IS LATE MORE THAN 1 DAY IN WEEK, STUDENT WILL BE REQUIRED TO RE-SCHEDULE CLASS.**

**WORK ATTIRE:**

No clothing with tears, rips, holes. No Shorts, Sleeveless T-Shirts, Tank Tops, Halter Tops, or clothing with offensive language.  
**ALL PIERCINGS- MUST BE REMOVED FOR SAFETY REASONS**  
**WORK BOOTS ARE MANDATORY - NO Sandals, Flip-Flops, or Gym Shoes**  
 If attending Concrete Courses, please bring rubber boots.

**APPRENTICE PPE**  
**Hard Hat**  
**Safety Glasses**  
**OSHA Book:**

All apprentices are required to bring their issued Personal Protective Equipment (PPE), **EACH** and **EVERY** time they attend class. New Apprentices will be issued this PPE during their 1<sup>st</sup> Week New Apprentice Craft Orientation Course.

**\$10.00 PER OFFENSE PENALTY FOR STUDENTS WHO DO NOT BRING OR WEAR PPE**



**APPRENTICE  
CLASS RE-SCHEDULE FORM**

Appr Dept Phone: (217) 773-9083 FAX: (217) 773-2835

**APPRENTICES RECEIVE ONLY ONE (1) RE-SCHEDULE PER YEAR**

**STEPS FOR COMPLETING CLASS RE-SCHEDULE FORM**

- 1 - Review current yearly schedule to obtain course date offerings & locations.
- 2 - After seeking alternate date, phone ILCJATP Appr Department to ensure class availability for new date.
- 3 - Complete form and **obtain signature of Business Manager**.
- 4 - Forward to ILCJATP Appr Department **AT MINIMUM 5 days before class start date**.
- 5 - Verify that re-schedule has been received by ILCJATP Appr Dept, to ensure that no demerit is issued.
- 6 - Upon review and approval by Appr Department, revised Class schedule will be forwarded to apprentice.

**PLEASE PRINT LEGIBLY**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Last 4 digits SSN: \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ Local Union: \_\_\_\_\_

*(For Verification)*

First Year Curriculum					Second Year Curriculum					Third Year Curriculum				
Craft	Asphalt	Concrete 1	Constr Math	Mason Tending	Asbestos	Blueprint	Concrete 2	Hoist & Rigging	Pipe	Bridge	Grade Check	Haz Waste	GPS	Landscape

Indicated by (X) above, which class you are requesting to re-schedule

Current Scheduled Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ New Requested Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Location:  Mt Sterling  
 Stanford  
 Marion  
 Edwardsville

Location:  Mt Sterling  
 Stanford  
 Marion  
 Edwardsville

I approve the above requested re-scheduled class.

\_\_\_\_\_  
Business Manager Signature



\_\_\_\_\_  
Date Signed:

**THIS FORM WILL NOT BE PROCESSED WITHOUT SIGNATURE OF BUSINESS MANAGER.**

You will only receive ONE (1) CLASS RE-SCHEDULE FOR CURRENT TRAINING YEAR. Any additional request(s) to re-schedule must be submitted and approved by the ILCJATP Administration. As this is a timely process, you are encouraged to submit any additional request(s) as soon as possible, with detailed documentation regarding your needed reason for re-schedule. **Disciplinary action will be strictly enforced and apprentice will be given a demerit for Missing Class, FOR ALL UNEXCUSED ABSENCES**

Date Received:	ILCATP OFFICE USE ONLY:	
Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>	
Re-Scheduled By: _____	New Schedule Issued: _____	
NOTES: _____		
_____		
_____		

# JOURNEYMAN APPLICATION FOR TRAINING



Illinois Laborers & Contractors  
 Joint Apprenticeship & Training Program  
 1730 750N Avenue  
 Mt. Sterling, IL 62353  
 (217) 773-2741 - Phone  
 (217) 773-2835 - Fax

Last 4 digits of Social Security No. (for ID only)

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

County of Residence:

Applicants name: Last, First, Middle

Address

Date of Birth

Phone number

City

State

Zip

Military status

Non-veteran  Veteran

Sex

Male  Female

Race: (Select one)

American Indian or Alaska Native  Asian  Black or African American

Native Hawaiian / Pacific Islander  White

Ethnic Group: (choose one)

Hispanic or Latino

Not Hispanic or Latino

Current education level:

GED  High School  College or greater

Local Union # \_\_\_\_\_ Member # \_\_\_\_\_

Current Member  Past Member \_\_\_\_\_ to \_\_\_\_\_  Journeyman  Apprentice

Participation in Other Training Programs:

\_\_\_\_\_

Dates Enrolled \_\_\_\_\_ to \_\_\_\_\_

Referred by:

Employment Service  Union  Employer  Self  Other \_\_\_\_\_

PLEASE INDICATE COURSES THAT YOU ARE INTERESTED IN ATTENDING:

Course Name:	Course Location Preferred:	Date of Training	Approved / Disapproved / Wait List

Applicant's Legal Signature:

Date:

Signature of Business Manager or Contractor Representative:

Date:

Approved by Administrator:

Date:

FOR OFFICE USE ONLY:



ILLINOIS LABORERS' & CONTRACTORS  
Joint Apprenticeship & Training Program  
1730 750N Avenue  
MT. STERLING, ILLINOIS 62353-4521

FRYE-WILLIAMSON  
BULK PERMIT

## FREQUENTLY DIALED:                      PHONE NUMBER:

OFFICE HOURS – ALL FACILITIES:	Monday-Thursday: 7:00 am-4:00 pm Friday: 7:00 am–11:00 am
Mt. Sterling Facility <b>ALL ROOM RESERVATIONS</b>	(217) 773-2741
Apprenticeship Dept-Mt. Sterling	Direct Line: (217) 773-9083
Stanford Facility	(309) 379-2450
Marion Facility	(618) 993-1500
Edwardsville Facility	(618) 692-7631
Flagger Card Verification	Toll Free Line: (877) 773-2741