

# 2018 Training Schedule

START DATE	END DATE	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MNRN	EDW	
1/1/18	1/4/18		<b>NO CLASSES AT ANY ILCJATP FACILITY</b>					
1/8/18	1/8/18	8	Asbestos Worker Refresher		X			
1/8/18	1/8/18	8	Hazardous Waste Refresher	X				
1/8/18	1/11/18	40	Asbestos Worker		X			
1/8/18	1/11/18	40	Blueprint	X		X		
1/8/18	1/11/18	40	Construction Math	X	X	X	X	
1/8/18	1/11/18	40	OSHA 30	X	X			
1/8/18	1/11/18	16	OSHA 10 / Flagger	2 Class Per week= M/T or W/Th			X	
1/8/18	1/11/18	40	Welding				X	
1/15/18	1/18/18	40	Asbestos Worker	X	X			
1/15/18	1/18/18	40	Blueprint	X	X		X	
1/15/18	1/18/18	40	Construction Math			X		
1/15/18	1/18/18	40	Hazardous Waste Worker	X				
1/15/18	1/18/18	16	OSHA 10 / Flagger	2 Class Per week= M/T or W/Th			X	
1/15/18	1/18/18	40	OSHA 30		X	X		
1/22/18	1/22/18	8	Asbestos Supervisor Refresher			X		
1/22/18	1/25/18	40	Asbestos Worker	X			X	
1/22/18	1/25/18	40	Blueprint	X	X	X		
1/22/18	1/25/18	40	Construction Math		X			
1/22/18	1/25/18	40	Hazardous Waste Worker			X		
1/22/18	1/25/18	40	Lead Worker	X				
1/22/18	1/25/18	24	Traffic Control Supervisor		X		X	
1/29/18	1/29/18	8	Asbestos Worker Refresher		X			
1/29/18	1/29/18	8	Hazardous Waste Refresher	X				
1/29/18	2/1/18	40	Asbestos Worker	X	X	X		
1/29/18	2/1/18	40	Construction Math	X				
1/29/18	2/1/18	40	Hazardous Waste Worker		X		X	
1/29/18	2/1/18	24	Traffic Control Supervisor			X		
1/29/18	2/1/18	40	Welding				X	
2/5/18	2/5/18	8	Hazardous Waste Refresher			X		
2/5/18	2/8/18	40	Asbestos Worker			X	X	
2/5/18	2/8/18	40	Blueprint	X				
2/5/18	2/8/18	40	Concrete 1				X	
2/5/18	2/8/18	40	Construction Math		X			
2/5/18	2/8/18	40	OSHA 30			X		
2/5/18	2/8/18	40	Scaffold User/Builder	X	X			
2/12/18	2/15/18	40	Asbestos Worker	X				
2/12/18	2/15/18	40	Blueprint		X			
2/12/18	2/15/18	40	Bridge			X		
2/12/18	2/15/18	40	Concrete 2	X		X		
2/12/18	2/15/18	16	Hydro-Mobile Scaffold	2 Class Per week= M/T or W/Th		X	X	
2/12/18	2/15/18	40	OSHA 30				X	
2/12/18	2/15/18	16	OSHA 10 / Flagger	2 Class Per week= M/T or W/Th			X	
2/12/18	2/15/18	40	Scaffold User/Builder	X	X			
2/19/18	2/22/18	40	Asbestos Worker	X				

# 2018 Training Schedule

START DATE	END DATE	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MРН	EDW	
2/19/18	2/22/18	40	Blueprint		X		X	
2/19/18	2/22/18	40	Bridge			X		
2/19/18	2/22/18	40	Concrete 2		X	X		
2/19/18	2/22/18	40	Construction Math			X		
2/19/18	2/22/18	16	Hydro-Mobile Scaffold	2 Class Per week= M/T or W/Th			X	
2/19/18	2/22/18	40	Rough Terrain Forklift		X			
2/19/18	2/22/18	40	Scaffold User/Builder		X	X		
2/26/18	3/1/18	40	Asbestos Worker	Includes Lead Awareness			X	
2/26/18	3/1/18	40	Blueprint		X			
2/26/18	3/1/18	40	Bridge			X		
2/26/18	3/1/18	40	Construction Math				X	
2/26/18	3/1/18	40	Hazardous Waste Worker		X			
2/26/18	3/1/18	40	Hoisting & Rigging			X		
2/26/18	3/1/18	16	Hydro-Mobile Scaffold	2 Class Per week= M/T or W/Th		X		
2/26/18	3/1/18	40	Mason Tending			X		
2/26/18	3/1/18	40	Rough Terrain Forklift		X			
3/5/18	3/8/18	40	Asbestos Worker	Includes Lead Awareness		X		
3/5/18	3/8/18	40	Blueprint		X		X	
3/5/18	3/8/18	40	Concrete 1		X			
3/5/18	3/8/18	40	Concrete 2				X	
3/5/18	3/8/18	40	Construction Math			X		
3/5/18	3/8/18	40	Global Positioning Systems			X		
3/5/18	3/8/18	40	Hazardous Waste Worker			X		
3/5/18	3/8/18	40	Hoisting & Rigging				X	
3/5/18	3/8/18	40	Mason Tending			X		
3/5/18	3/8/18	24	Traffic Control Supervisor	Includes OSHA10 & Flagger	X			
3/12/18	3/15/18	40	Bridge			X		
3/12/18	3/15/18	40	Concrete 2		X	X		
3/12/18	3/15/18	40	Construction Math			X		
3/12/18	3/15/18	40	Global Positioning Systems			X		
3/12/18	3/15/18	40	Hazardous Waste Worker				X	
3/12/18	3/15/18	16	Hydro-Mobile Scaffold	2 Class Per week= M/T or W/Th			X	
3/12/18	3/15/18	40	Mason Tending		X			
3/12/18	3/15/18	40	<b>NEW APPRENTICE CRAFT ORIENTATION</b>		X			
3/12/18	3/15/18	40	Pipelaying			X		
3/19/18	3/22/18	40	Asbestos Worker	Includes Lead Awareness	X			
3/19/18	3/22/18	40	Bridge			X		
3/19/18	3/22/18	40	Concrete 2			X	X	
3/19/18	3/22/18	40	Global Positioning Systems			X		
3/19/18	3/22/18	28	Infection Control Risk Assessment	Infectious Disease Awareness		X		
3/19/18	3/22/18	40	Mason Tending			X	X	
3/19/18	3/22/18	40	OSHA 30	Includes First Aid/CPR	X			
3/19/18	3/22/18	40	Pipelaying		X			
3/26/18	3/29/18		<b>NO CLASSES AT ANY ILCJATP FACILITY</b>					
4/2/18	4/5/18	40	Asbestos Worker	Includes Lead Awareness			X	

# 2018 Training Schedule

START DATE	END DATE	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MNRN	EDW
4/2/18	4/5/18	40	Bridge	X			
4/2/18	4/5/18	40	Concrete 2	X			
4/2/18	4/5/18	40	Grade Checking			X	
4/2/18	4/5/18	40	Landscaping		X		X
4/2/18	4/5/18	40	<b>NEW APPRENTICE CRAFT ORIENTATION</b>		X		
4/2/18	4/5/18	40	Pipelaying	X		X	
4/2/18	4/5/18	40	Welding				X
4/9/18	4/12/18	40	Bridge	X			
4/9/18	4/12/18	40	Concrete 2		X	X	
4/9/18	4/12/18	40	Hazardous Waste Worker			X	
4/9/18	4/12/18	40	Hoisting & Rigging				X
4/9/18	4/12/18	40	Landscaping				X
4/9/18	4/12/18	40	Lead Worker		X		
4/9/18	4/12/18	40	Mason Tending	X			
4/9/18	4/12/18	40	OSHA 30	X			
4/9/18	4/12/18	40	Pipelaying		X		
4/16/18	4/19/18	40	Asphalt			X	
4/16/18	4/19/18	40	Bridge	X			
4/16/18	4/19/18	40	Concrete 2			X	
4/16/18	4/19/18	40	Global Positioning Systems				X
4/16/18	4/19/18	40	Grade Checking		X		
4/16/18	4/19/18	40	Hoisting & Rigging		X		
4/16/18	4/19/18	40	Mason Tending	X			
4/16/18	4/19/18	40	Pipelaying	X		X	X
4/23/18	4/26/18	40	Asphalt	X		X	
4/23/18	4/26/18	40	Bridge	X			
4/23/18	4/26/18	40	Concrete 2	X	X		
4/23/18	4/26/18	40	Hoisting & Rigging		X		
4/23/18	4/26/18	40	Mason Tending				X
4/23/18	4/26/18	40	<b>NEW APPRENTICE CRAFT ORIENTATION</b>			X	
4/23/18	4/26/18	40	Pipelaying				X
4/30/18	5/3/18	40	Bridge	X			
4/30/18	5/3/18	40	Concrete 1		X		
4/30/18	5/3/18	40	Concrete 2	X		X	
4/30/18	5/3/18	40	Global Positioning Systems		X		X
4/30/18	5/3/18	40	Hoisting & Rigging		X		
4/30/18	5/3/18	40	Pipelaying	X		X	X
5/7/18	5/10/18	40	Global Positioning Systems		X		X
5/7/18	5/10/18	40	Grade Checking	X		X	
5/7/18	5/10/18	40	Hoisting & Rigging	X	X	X	X
5/7/18	5/10/18	40	Landscaping	X			
5/14/18	5/17/18	40	Global Positioning Systems		X	X	X
5/14/18	5/17/18	40	Grade Checking	X			
5/14/18	5/17/18	40	Hoisting & Rigging	X	X	X	
5/14/18	5/17/18	40	Infectious Disease Operations	X			

# 2018 Training Schedule

START DATE	END DATE	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MNRN	EDW
5/14/18	5/17/18	40	<b>NEW APPRENTICE CRAFT ORIENTATION</b>				X
5/21/18	5/24/18	40	Blueprint				X
5/21/18	5/24/18	40	Global Positioning Systems	X			
5/21/18	5/24/18	40	Grade Checking			X	X
5/21/18	5/24/18	40	Hoisting & Rigging	X	X		
5/21/18	5/24/18	40	Landscaping			X	
5/21/18	5/24/18	40	Pipelaying		X		
<b>5/28/18</b>	<b>5/31/18</b>		<b>NO CLASSES AT ANY ILCJATP FACILITY</b>				
<b>6/4/18</b>	<b>6/7/18</b>		<b>NO CLASSES AT ANY ILCJATP FACILITY</b>				
6/11/18	6/14/18	40	Bridge	X			
6/11/18	6/14/18	40	Concrete 1		X	X	
6/11/18	6/14/18	40	Global Positioning Systems	X			
6/11/18	6/14/18	40	Grade Checking	X	X	X	X
6/11/18	6/14/18	40	Pipelaying			X	X
6/18/18	6/21/18	40	Asbestos Worker		X		
6/18/18	6/21/18	40	Asphalt	X		X	
6/18/18	6/21/18	40	Bridge			X	
6/18/18	6/21/18	40	Concrete 1	X			X
6/18/18	6/21/18	40	Grade Checking		X		
6/18/18	6/21/18	40	Mason Tending				X
6/18/18	6/21/18	40	<b>NEW APPRENTICE CRAFT ORIENTATION</b>	X			
6/25/18	6/28/18	40	Asphalt	X			
6/25/18	6/28/18	40	Bridge			X	
6/25/18	6/28/18	40	Concrete 1	X			
6/25/18	6/28/18	40	Concrete 2		X		X
6/25/18	6/28/18	40	Global Positioning Systems		X	X	
6/25/18	6/28/18	40	Hazardous Waste Worker				X
6/25/18	6/28/18	40	Mason Tending	X	X		
6/25/18	6/28/18	40	Pipelaying			X	
<b>7/2/18</b>	<b>7/5/18</b>		<b>NO CLASSES AT ANY ILCJATP FACILITY</b>				
<b>7/9/18</b>	<b>7/12/18</b>		<b>LiUNA Training Hazardous Waste Instructor Refresher Course @ Mt Sterling Facility</b>				
7/9/18	7/12/18	40	Asphalt			X	
7/9/18	7/12/18	40	Concrete 1		X	X	X
7/9/18	7/12/18	40	Global Positioning Systems		X		
7/9/18	7/12/18	40	Mason Tending		X	X	X
7/16/18	7/19/18	40	Asbestos Worker				X
7/16/18	7/19/18	40	Asphalt	X		X	
7/16/18	7/19/18	40	Blueprint		X		
7/16/18	7/19/18	40	Bridge			X	
7/16/18	7/19/18	40	Concrete 2		X		
7/16/18	7/19/18	40	Construction Math	X	X		
7/16/18	7/19/18	40	Global Positioning Systems				X
7/16/18	7/19/18	40	Hoisting & Rigging	X		X	
7/23/18	7/26/18	40	Asphalt	X			
7/23/18	7/26/18	40	Concrete 1			X	X

# 2018 Training Schedule

START DATE	END DATE	COURSE HOURS	COURSE DESCRIPTION	MTS	STF	MNRN	EDW
7/23/18	7/26/18	40	Concrete 2		X		
7/23/18	7/26/18	40	Construction Math			X	
7/23/18	7/26/18	40	Hoisting & Rigging	X			
7/23/18	7/26/18	40	Mason Tending				X
7/23/18	7/26/18	40	<b>NEW APPRENTICE CRAFT ORIENTATION</b>		X		
7/23/18	7/26/18	40	Pipelaying	X			
7/30/18	8/2/18	40	Asbestos Worker	Includes Lead Awareness			X
7/30/18	8/2/18	40	Asphalt	X			
7/30/18	8/2/18	40	Blueprint			X	
7/30/18	8/2/18	40	Bridge	X			
7/30/18	8/2/18	40	Concrete 1		X		
7/30/18	8/2/18	40	Concrete 2			X	
7/30/18	8/2/18	40	Construction Math		X		
7/30/18	8/2/18	40	Grade Checking				X
7/30/18	8/2/18	40	Hazardous Waste Worker	X			
7/30/18	8/2/18	40	Mason Tending		X		
7/30/18	8/2/18	40	Pipelaying				X
8/6/18	8/9/18	40	Concrete 2	X			
8/6/18	8/9/18	40	Global Positioning Systems			X	X
8/6/18	8/9/18	40	Grade Checking	X	X		
8/6/18	8/9/18	40	Hazardous Waste Worker			X	
8/6/18	8/9/18	40	<b>NEW APPRENTICE CRAFT ORIENTATION</b>			X	
8/13/18	8/16/18	40	Asbestos Worker	Includes Lead Awareness			X
8/13/18	8/16/18	40	Asphalt	X			
8/13/18	8/16/18	40	Blueprint	X	X		
8/13/18	8/16/18	40	Bridge	X			
8/13/18	8/16/18	40	Global Positioning Systems			X	X
8/13/18	8/16/18	40	Grade Checking		X		
8/13/18	8/16/18	40	Mason Tending			X	
8/13/18	8/16/18	40	Pipelaying		X		
8/20/18	8/23/18	40	Asbestos Worker	Includes Lead Awareness			X
8/20/18	8/23/18	40	Asphalt			X	
8/20/18	8/23/18	40	Bridge	X			
8/20/18	8/23/18	40	Concrete 1	X			
8/20/18	8/23/18	40	Concrete 2		X		
8/20/18	8/23/18	40	Construction Math		X		
8/20/18	8/23/18	40	Grade Checking	X			
8/20/18	8/23/18	40	Hazardous Waste Worker				X
8/20/18	8/23/18	40	Hoisting & Rigging				X
8/20/18	8/23/18	40	Mason Tending			X	
8/27/18	8/30/18	40	Blueprint	X	X	X	
8/27/18	8/30/18	40	Bridge			X	
8/27/18	8/30/18	40	Construction Math				X
8/27/18	8/30/18	40	Grade Checking			X	
8/27/18	8/30/18	40	<b>NEW APPRENTICE CRAFT ORIENTATION</b>				X

# 2018 Training Schedule

START DATE	END DATE	COURSE HOURS	COURSE DESCRIPTION		MTS	STF	MRN	EDW
8/27/18	8/30/18	40	Pipelaying		X	X		
9/3/18	9/6/18		NO CLASSES AT ANY ILCJATP FACILITY					
9/10/18	9/13/18	LiUNA Training Hazardous Waste Instructor Course @ Mt Sterling Facility						
9/10/18	9/13/18	40	Asbestos Worker	Includes Lead Awareness		X		
9/10/18	9/13/18	40	Asphalt				X	
9/10/18	9/13/18	40	Concrete 1				X	
9/10/18	9/13/18	40	Global Positioning Systems				X	
9/10/18	9/13/18	40	Grade Checking			X		
9/10/18	9/13/18	40	Hoisting & Rigging			X		
9/10/18	9/13/18	40	Pipelaying					X
9/17/18	9/20/18	40	Asbestos Worker	Includes Lead Awareness	X			
9/17/18	9/20/18	40	Blueprint				X	
9/17/18	9/20/18	40	Concrete 1			X		
9/17/18	9/20/18	40	Concrete 2		X			
9/17/18	9/20/18	40	Construction Math			X		X
9/17/18	9/20/18	40	Grade Checking				X	
9/17/18	9/20/18	40	Mason Tending		X	X		
9/17/18	9/20/18	40	NEW APPRENTICE CRAFT ORIENTATION				X	
9/17/18	9/20/18	40	Pipelaying					X
9/24/18	9/27/18	40	Asphalt		X			
9/24/18	9/27/18	40	Bridge				X	
9/24/18	9/27/18	40	Concrete 2		X			
9/24/18	9/27/18	40	Construction Math				X	
9/24/18	9/27/18	40	Global Positioning Systems			X		
9/24/18	9/27/18	40	Landscaping		X	X	X	X
9/24/18	9/27/18	40	Mason Tending			X		X
10/1/18	10/4/18	40	Blueprint				X	
10/1/18	10/4/18	40	Bridge		X			
10/1/18	10/4/18	40	Concrete 1			X		
10/1/18	10/4/18	40	Concrete 2					X
10/1/18	10/4/18	40	Construction Math			X		
10/1/18	10/4/18	40	Grade Checking				X	
10/1/18	10/4/18	40	Hazardous Waste Worker				X	
10/1/18	10/4/18	16	Hydro-Mobile Scaffold	2 Class Per week= M/T or W/Th				X
10/1/18	10/4/18	40	Landscaping		X			
10/1/18	10/4/18	40	Mason Tending			X		
10/1/18	10/4/18	40	Pipelaying		X			
10/8/18	10/11/18	40	Asphalt				X	
10/8/18	10/11/18	40	Bridge		X			
10/8/18	10/11/18	40	Concrete 1		X	X		
10/8/18	10/11/18	40	Construction Math					X
10/8/18	10/11/18	40	Global Positioning Systems			X		
10/8/18	10/11/18	40	Grade Checking					X
10/8/18	10/11/18	40	Landscaping		X			
10/8/18	10/11/18	40	Mason Tending				X	

# 2018 Training Schedule

START DATE	END DATE	COURSE HOURS	COURSE DESCRIPTION		MTS	STF	MRN	EDW
10/8/18	10/11/18	40	Pipelaying			X		
10/15/18	10/18/18	LIUNA MIDWEST REGION RETIREE CONFERENCE @ Mt Sterling Facility						
10/15/18	10/18/18	40	Asbestos Worker	Includes Lead Awareness		X		
10/15/18	10/18/18	40	Blueprint					X
10/15/18	10/18/18	40	Construction Math			X		
10/15/18	10/18/18	40	Global Positioning Systems				X	
10/15/18	10/18/18	40	Grade Checking			X		
10/15/18	10/18/18	40	Mason Tending					X
10/15/18	10/18/18	40	NEW APPRENTICE CRAFT ORIENTATION			X		
10/15/18	10/18/18	40	Pipelaying				X	
10/15/18	10/18/18	40	Welding					X
10/22/18	10/25/18	LiUNA Training OSHA 500 Course @ Mt Sterling Facility						
10/22/18	10/25/18	40	Blueprint			X		
10/22/18	10/25/18	40	Bridge				X	
10/22/18	10/25/18	40	Construction Math			X		
10/22/18	10/25/18	40	Global Positioning Systems			X	X	X
10/29/18	11/1/18	40	Asbestos Worker	Includes Lead Awareness	X			
10/29/18	11/1/18	40	Blueprint			X	X	
10/29/18	11/1/18	40	Bridge		X			
10/29/18	11/1/18	40	Construction Math		X			X
10/29/18	11/1/18	40	Global Positioning Systems			X	X	
10/29/18	11/1/18	40	Grade Checking				X	
10/29/18	11/1/18	40	Mason Tending					X
11/5/18	11/8/18	40	Concrete 1		X	X	X	X
11/5/18	11/8/18	40	Construction Math		X			
11/5/18	11/8/18	40	Mason Tending		X	X		
11/5/18	11/8/18	40	NEW APPRENTICE CRAFT ORIENTATION					X
11/5/18	11/8/18	16	OSHA 10 / Flagger	2 Class Per week= M/T or W/Th			X	
11/12/18	11/15/18	NO CLASSES AT ANY ILCJATP FACILITY						
11/19/18	11/22/18	NO CLASSES AT ANY ILCJATP FACILITY						
11/26/18	11/29/18	NO CLASSES AT ANY ILCJATP FACILITY						
12/3/18	12/6/18	40	Blueprint		X		X	
12/3/18	12/6/18	40	Concrete 2				X	
12/3/18	12/6/18	40	Construction Math			X		
12/3/18	12/6/18	40	Global Positioning Systems			X		
12/3/18	12/6/18	40	Grade Checking		X			
12/3/18	12/6/18	40	NEW APPRENTICE CRAFT ORIENTATION		X			
12/3/18	12/6/18	40	OSHA 30	Includes First Aid/CPR				X
12/3/18	12/6/18	40	Welding					X
12/10/18	12/13/18	NO CLASSES AT ANY ILCJATP FACILITY						
12/17/18	12/20/18	NO CLASSES AT ANY ILCJATP FACILITY						
12/24/18	12/27/18	NO CLASSES AT ANY ILCJATP FACILITY						
12/31/18	1/3/19	NO CLASSES AT ANY ILCJATP FACILITY						

# Apprenticeship Hours & Curriculum Information

Apprenticeship Hours are DUE in the Apprenticeship Office by the 15<sup>th</sup> of the month. Hours are accepted as follows:



**VIA EMAIL TO:** [apprenticehours@illaborers.org](mailto:apprenticehours@illaborers.org)

Make sure document is **completed** and **legible**.

**If forwarded via email – IT WILL NOT BE NECESSARY TO SEND ORIGINAL**

**Via USPS MAIL** to the ILCJATP Office:



ILCJATP  
1730 750 N Ave  
Mt. Sterling, IL 62353



**While in training at any ILCJATP Facility:**

**Must be turned into Office Secretary** (they will forward to Mt Sterling).

**Office Hours:** 7am-4pm Monday thru Thursday 7a-11a on Friday

**PLEASE BE REMINDED THAT THESE HOURS MUST BE SIGNED BY EMPLOYER REPRESENTATIVE OR BY YOUR LOCAL UNION BUSINESS MANGER.** Apprentices, who submit “un-signed” work records, will have them returned.

**CURRENT POLICY RULES WILL REMAIN IN EFFECT:**

- Apprentices **MUST** submit work hours report even if **NO HOURS** are worked during the month.
- If apprentice work record(s) are not received in ILCJATP Office by 15<sup>th</sup> of month, appropriate demerit will be recorded on apprentices' student record.
- **Apprentice who do not have current hours on file on Monday morning of required training, WILL NOT RECEIVE THE WEEKLY MILEAGE REIMBURSEMENT FOR THAT CLASS.**

REQUIRED CURRICULUM		WAGE PROGRESSION		
<b>YEAR 1</b>		<b>YEAR 1 - BEGINS WITH DATE OF REGISTRATION @ DOL</b>		
Craft Orientation	40 Hours	1st Year of Apprenticeship	75%	of Journeyworker Rate
Asphalt Technology & Construction	40 Hours			Including Benefits
Concrete Specialist 1	40 Hours			
Construction Math	40 Hours	Classroom Training =	200	Hours
Mason Tending	40 Hours	On-The-Job Training =	1,000	Hours
		When both requirements met - wage progress to 85% level		
<b>TOTAL YEAR 1</b>	<b>200 HOURS</b>			
<b>YEAR 2</b>		<b>2nd Year of Apprenticeship</b>		
Asbestos Worker (includes Lead Awareness)	40 Hours		85%	of Journeyworker Rate
Blueprint Reading	40 Hours			Including Benefits
Concrete Specialist 2	40 Hours	Classroom Training =	200	Hours
Hoisting & Rigging	40 Hours	On-The-Job Training =	1,000	Hours
Pipelaying	40 Hours	When both requirements met - wage progress to 95% level		
<b>TOTAL YEAR 2</b>	<b>200 HOURS</b>			
<b>YEAR 3</b>		<b>3rd Year of Apprenticeship</b>		
Bridge Construction, Renovation, & Demo	40 Hours		95%	of Journeyworker Rate
Grade Checking	40 Hours			Including Benefits
Global Positioning Systems (GPS)	40 Hours	Classroom Training =	200	Hours
Hazardous Waste Operations	40 Hours	On-The-Job Training =	1,000	Hours
Landscaping	40 Hours	When final classroom and OJT requirements are met, and apprentice has been in program <b>MINIMUM of 3 years</b> - they will be advanced to 100% Journeyworker Status.		
<b>TOTAL YEAR 3</b>	<b>200 HOURS</b>			
<b>TOTAL PROGRAM HOURS</b>	<b>600 HOURS</b>	<b>TOTAL ON-THE-JOB HOURS</b>	<b>3,000</b>	<b>HOURS</b>



# Facility Information & Room Reservations

LODGING RESERVATIONS FOR ALL FACILITIES

MUST BE MADE THROUGH:

**MT STERLING FACILITY - (217) 773-2741**

## LODGING RESERVATIONS

**DEADLINE FOR RESERVATIONS: 12:00 NOON ON THURSDAY**

**PRIOR TO CLASS BEGINNING**

**NO RESERVATION = NO ROOM**

**LODGING & MEALS**




Lodging provided nightly Sunday through Wednesday

**No Meals Provided on Sunday**

ILCJATP FACILITY ADDRESSES

For directions – please refer to GPS Coordinates

Listed below each ILCJATP Facility

OUR FACILITIES			
Mt Sterling <b>USE GPS Coordinates</b>	1730 750N Avenue Mt Sterling, IL 62353 (217) 773-2741 <b>39.948054 -90.579751</b>	<b>ON-SITE LODGING</b> <b>Room Reservation Required</b> Check in Time: 3pm-8pm	Breakfast=All Students Lunch=All Students Dinner=All Students
Stanford GPS Coordinates	201 Grant Street Stanford, IL 61774 (309) 379-2450 40.4325756 -89.2208290	Hawthorne-Bloomington, IL 1 Lyon Court <b>Room Reservation Required</b> Check in Time: 3pm-8pm	Lunch=All Students Dinner=Overnight students ONLY
Marion GPS Coordinates	5105 Ed Smith Way Marion, IL 62959 (618) 993-1500 37.7441440 -89.0128861	Touch of Nature Center- Makanda, IL 1208 Touch of Nature Road <b>Room Reservation Required</b> Check in Time: 3pm-8pm	Lunch=All Students Dinner=Overnight students ONLY
Edwardsville GPS Coordinates	7277 Marine Road Edwardsville, IL 62025 (618) 692-7631 38.8072145 -89.9267598	Holiday Inn-Edwardsville,IL 1000 Plummer Drive <b>Room Reservation Required</b> Check in Time: 3pm-8pm	Lunch=All Students Dinner=Overnight students ONLY


## Mileage Policy

Highlights of the Trainee Mileage Policy are as follows:

- Trainees who actually drive a vehicle to attend training courses shall be reimbursed mileage to and from the *Trainee's place of residence (on file at Training Fund Office)*, and the *Training Facility* where the course is being conducted.
- **No trainee mileage will be reimbursed to any trainee who does not physically drive to and from a Training Facility.**
- Reimbursable mileage **ONLY INCLUDES THE TRAVEL DISTANCE BETWEEN *Trainee's place of residence* and the *Training Facility*.** Subject to the limit listed below, a Trainee may be reimbursed mileage for multiple trips (commuter students), incurred for traveling between their residence and the Training Facility. **All other mileage is deemed a personal expense and is NOT reimbursable.**
- Reimbursable mileage rate shall be the applicable IRS reimbursement rate. The mileage reimbursement rate shall be set by the Board of Trustees and may be changed at their sole discretion.
- **The maximum reimbursement for mileage per Trainee / per class is \$150.00.**
- Mileage will only be reimbursed for a Trainee attending a three (3) or four (4) day training course which requires the Trainee to travel to a Training Facility.
- Lodging will continue to be offered to those students who travel a great distance; however those students will receive only one (1) round-trip mileage per week, subject to the mileage limit of \$150.00.

As is current policy, all apprentices are required to have current work hours on file in the Fund Office at the time of class. If apprentice has delinquent hours, they **WILL NOT RECEIVE TRAINEE MILEAGE ALLOWANCE.** There will be no retro-active payment.

# Enrollment Procedures & Class Times

<p><b>JOURNEYMEN</b></p>	<ol style="list-style-type: none"> <li>1) Request a Training Application from your Local Union Business Manager or Company Officer, (available at your local union hall or on ILCJATP website: <a href="http://www.illaborers.org">www.illaborers.org</a> and indicate classes you are interested in attending and provide all information requested.</li> <li>2) Sign and Date application and return to Local Union Business Manager or Company Official for Signature and Approval. <b>Applications will not be processed without proper approval.</b></li> <li>3) <b>Class size is limited and enrollment is on first-come, first-served basis.</b> Training Fund Corresponds through and with the <b>Local Union or Contributing Contractor ONLY, and not with ANY INDIVIDUAL.</b></li> </ol>	
<p><b>APPRENTICES</b></p>	<ol style="list-style-type: none"> <li>1) Apprentices will all be issued a personal schedule listing their assigned courses for the training year.</li> <li>2) Class sizes are limited, and not all classes are available at all ILCJATP Facilities.</li> <li>3) <b>PLEASE REMEMBER: If apprentice is not working at any time during the year – they may contact Apprenticeship Department at that time, to check enrollment for additional classes (when available according to schedule).</b></li> <li>4) Apprentice must adhere to all approved JATC rules.</li> </ol>	
<p><b>REPORT TIME</b></p>	<p><b>7:00 A.M. MONDAY MORNING</b></p>	<p>Report to Office to Check in and Complete <b>MANDATORY ENROLLMENT PAPERWORK</b></p>
<p><b>CLASS HOURS</b></p>	<p><b>CLASSES ARE FOUR (4) – 10-HOUR DAYS (MON-THUR) – UNLESS OTHERWISE NOTED 7:00 A.M. - 5:30 P.M. – DAILY</b> <b>(All scheduled class times subject to change: inclement weather, emergency, etc.)</b></p>	
<p><b>LATE PENALTIES</b></p>	<p>A \$10 Late fee will be assessed for a student who is tardy during the 1<sup>st</sup> 30 minutes of class. <b>IF A STUDENT IS LATE MORE THAN 1 DAY IN WEEK, STUDENT WILL BE REQUIRED TO RE-SCHEDULE CLASS.</b></p>	
<p><b>WORK ATTIRE</b></p>	<p>No clothing with tears, rips, holes. No Shorts, Sleeveless T-Shirts, Tank Tops, Halter Tops, or clothing with offensive language. <b>WORK BOOTS ARE MANDATORY - NO Sandals, Flip-Flops, or Gym Shoes</b> If attending Concrete Courses, please bring rubber boots.</p>	
<p><b>APPRENTICE PPE</b></p>	<p>All apprentices are required to bring their issued Personal Protective Equipment (PPE), <b>EACH</b> and <b>EVERY</b> time they attend class. New Apprentices will be issued this PPE during their 1<sup>st</sup> Week New Apprentice Craft Orientation Course. <b>Hard Hat                  Safety Glasses                  OSHA Book</b> <b>\$10.00 PER OFFENSE PENALTY FOR STUDENTS WHO DO NOT BRING OR WEAR PPE</b></p>	
<p><b>Apprentice Class Re-Scheduling</b></p> 	<p><b><u>APPRENTICES RECEIVE ONE (1) RE-SCHEDULE PER YEAR</u></b></p> <ol style="list-style-type: none"> <li>1) Obtain and complete the Apprentice Class Re-Schedule Form (available at your local union hall, any ILCJATP training facility, or ILCJATP website: <a href="http://www.illaborers.org">www.illaborers.org</a>)</li> <li>2) Have this form <u>approved</u> and <u>signed</u> by their respective Local Business Manager</li> <li>3) Forward to <b>MT STERLING APPRENTICESHIP DEPARTMENT</b> via mail or fax, <b>FIVE (5) DAYS PRIOR TO SCHEDULED CLASS.</b></li> <li>4) Verify with <b>MT STERLING APPRENTICESHIP DEPARTMENT</b> that class re-schedule form has been received and/or approved, to avoid demerit on apprentice student record.</li> </ol> <p><b>All Apprentices will receive only ONE (1) CLASS RE-SCHEDULE PER YEAR. Any additional request(s) to re-schedule must be submitted and approved by the ILCJATP Executive Committee. As this is a timely process, you are encouraged to submit any additional request(s) as soon as possible, with detailed documentation regarding your needed reason for re-schedule. Disciplinary action will be strictly enforced and apprentice will be given a demerit for Missing Class, for all unexcused absences.</b></p>	



**APPRENTICE  
CLASS RE-SCHEDULE FORM**

Appr Dept Phone: (217) 773-9083 FAX: (217) 773-2835

**APPRENTICES RECEIVE ONLY ONE (1) RE-SCHEDULE PER YEAR**

**STEPS FOR COMPLETING CLASS RE-SCHEDULE FORM**

- 1 - Review current yearly schedule to obtain course date offerings & locations.
- 2 - After seeking alternate date, phone ILCJATP Appr Department to ensure class availability for new date.
- 3 - Complete form and **obtain signature of Business Manager**.
- 4 - Forward to ILCJATP Appr Department **AT MINIMUM 5 days before class start date**.
- 5 - Verify that re-schedule has been received by ILCJATP Appr Dept, to ensure that no demerit is issued.
- 6 - Upon review and approval by Appr Department, revised Class schedule will be forwarded to apprentice.

**PLEASE PRINT LEGIBLY**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Last 4 digits SSN: \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_ Local Union: \_\_\_\_\_

*(For Verification)*

First Year Curriculum					Second Year Curriculum					Third Year Curriculum				
Craft	Asphalt	Concrete 1	Constr Math	Mason Tending	Asbestos	Blueprint	Concrete 2	Hoist & Rigging	Pipe	Bridge	Grade Check	Haz Waste	GPS	Landscape

Indicated by (X) above, which class you are requesting to re-schedule

Current Scheduled Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ New Requested Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Location:  Mt Sterling  
 Stanford  
 Marion  
 Edwardsville

Location:  Mt Sterling  
 Stanford  
 Marion  
 Edwardsville

I approve the above requested re-scheduled class.

\_\_\_\_\_  
Business Manager Signature



\_\_\_\_\_  
Date Signed:

**THIS FORM WILL NOT BE PROCESSED WITHOUT SIGNATURE OF BUSINESS MANAGER.**

**You will only receive ONE (1) CLASS RE-SCHEDULE FOR CURRENT TRAINING YEAR.** Any additional request(s) to re-schedule must be submitted and approved by the ILCJATP Administration. As this is a timely process, you are encouraged to submit any additional request(s) as soon as possible, with detailed documentation regarding your needed reason for re-schedule. **Disciplinary action will be strictly enforced and apprentice will be given a demerit for Missing Class, FOR ALL UNEXCUSED ABSENCES**

Date Received:	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>	ILCATP OFFICE USE ONLY:
	Re-Scheduled By: _____	New Schedule Issued: _____	
NOTES: _____			
_____			
_____			



ILLINOIS LABORERS' & CONTRACTORS  
Joint Apprenticeship & Training Program  
1730 750N Avenue  
MT. STERLING, ILLINOIS 62353-4521

FRYE-WILLIAMSON  
BULK PERMIT

## FREQUENTLY DIALED:                      PHONE NUMBER:

<b>OFFICE HOURS – ALL FACILITIES:</b>	<b>Monday-Thursday: 7:00 am-4:00 pm Friday: 7:00 am-11:00 am</b>
Mt. Sterling Facility <b>ALL ROOM RESERVATIONS</b>	(217) 773-2741
Apprenticeship Dept-Mt. Sterling	Direct Line: (217) 773-9083
Stanford Facility	(309) 379-2450
Marion Facility	(618) 993-1500
Edwardsville Facility	(618) 692-7631
Flagger Card Verification	Toll Free Line: (877) 773-2741