



ILLINOIS LABORERS' & CONTRACTORS
JOINT APPRENTICESHIP & TRAINING PROGRAM

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Date: January 6, 2015

To: District Council Business Managers
Laborer Local Business Managers

From: Ron Litherland, Administrator

In Re: TRAINING WEEK MODIFICATION

Please be advised that the Board of Trustees of the Illinois Laborers' & Contractors Joint Apprenticeship & Training Program has approved a modification to the 2015 Training Schedule, with reference to the length of the Student Training Week. **This modification will be on a TRIAL BASIS, with full evaluation and review by the Board of Trustees.**

EFFECTIVE FEBRUARY 2, 2015:

All classes conducted at any ILCJATP facility will be offered on a four (4)-day schedule. Classes will be held Monday through Thursday of each week, with students attending class ten (10) hours per day. Classes will be held 7:00 a.m. until 5:30 p.m. daily.

The Board of Trustees feel that this will be beneficial to students so that they may return to their home areas and potential work a day earlier.

Students will continue to be able to reserve overnight room accommodations for attendance at any of our facilities beginning on Sunday, **with departures on Thursday.** The Fund Office will be notifying all apprentices and journeyman of this upcoming change.

Please be advised that with this change, all of our Fund Offices will be observing the following hours of operation:

ALL ILCJATP OFFICES - HOURS OF OPERATION - BEGINNING FEBRUARY 2, 2015:

Monday through Thursday	7:00 am until 4:00 pm
Friday	7:00 am until 11:00 am

Please note, this modification will be in effect until further notice. Finally, I request your cooperation and assistance as we begin implementation of this Training Week Modification with our students, and ask that any questions and/or comments be directed to the Fund Office in Mt. Sterling.