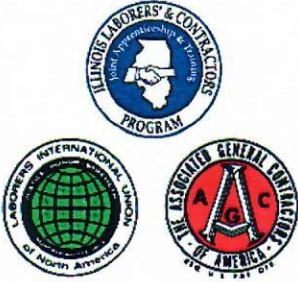


ILLINOIS LABORERS' & CONTRACTORS
JOINT APPRENTICESHIP & TRAINING PROGRAM

1730 750N Avenue
Mount Sterling, Illinois 62353-4521
Phone: (217) 773-2741
Fax: (217) 773-2835



DATE: *January 14, 2016*

TO: *All Registered Apprentices*

FROM: *Ron Litherland, Administrator*

IN RE: *ASBESTOS LICENSE REQUIREMENTS*

Effective January 1, 2016, the following requirement will be implemented for ALL REGISTERED APPRENTICES.

“All registered Apprentices will be required to submit a legible copy of their current Illinois Department of Public Health issued Asbestos License to the Apprenticeship Department in Mt. Sterling, **within ninety (90) days of taking any of the courses listed below:**

- **32hr Asbestos Worker Initial Course**
- **8hr Asbestos Refresher Course (Required Annually)**

This copy may be forwarded either via fax to the Apprenticeship Department at (217) 773-2835, or via USPS mail.

If copy of Illinois Department of Public Health license is not received within the above specified time period, proper disciplinary action will be enforced which may result in either suspension or termination from the Apprenticeship Program.

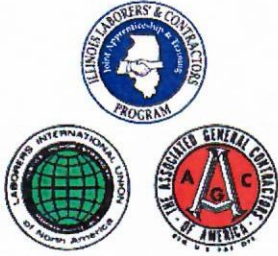
A copy of the Asbestos License Reimbursement process is attached for your review.

Should you have any questions regarding this information, please do not hesitate to contact the Apprenticeship Department at (217) 773-9083.

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Ron M. Litherland, Administrator

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RULES FOR REIMBURSEMENT OF INITIAL OR REFRESHER LICENSE FEES

The Board of Trustees of the Illinois Laborers' & Contractors' Joint Apprenticeship and Training Program has approved the following change regarding payment of State Issued Environmental Licenses, beginning January 1, 2004:

The Training Program will no longer be responsible for payment of required license fees and/or renewal fees associated with Illinois Department of Public Health licensure. All attendees will be required to forward the IDPH renewal form or application, photos, and fees to the Illinois Department of Public Health. The Training Program will no longer send these to IDPH.

After receiving INITIAL or REFRESHER training the applicant should:

1. Forward copy of ILCTP Course Certificate, IDPH Application (Initial or Refresher), required head and shoulders photograph(s), and appropriate license fee to **Illinois Department of Public Health in Springfield, Illinois.**
2. When you receive your Illinois Department of Public Health license, **submit a COPY of this license** to your Laborer Local Business Manager, as well as mail or fax a copy to the ILCJATP Office at the following:

Illinois Laborers' & Contractors' Joint Apprenticeship & Training Program
Attn: Environmental Dept.
1730 750 N Avenue
Mt. Sterling, Illinois 62353

Fax: (217) 773-2835

Please include your name and current address.

3. All submissions for reimbursement of licensing fees **MUST BE MADE WITHIN SIX (6) WEEKS** of completing your certification (initial or refresher). **ANY SUBMISSION AFTER THAT SIX WEEK PERIOD WILL NOT BE REIMBURSED.**
4. After this copy is received by our office, we will reimburse the applicant the required license fee.